Generate Reports

To first generate a report, an existing template needs to be set to choose what information will be included in the report. By default, the custom template *My Report* is created. The *My Report* cannot be renamed or deleted, but the items in the template can be edited. A user defined event is also automatically generated for creating a *My Report* report at the end of the run schedule.

Create a Template

To view/edit items in the template, click **Report > Report Template.** To generate a new template, click **Create > Enter Template Name >** click **OK**.

Report Options	?	\times
Custom templates System templates Report set	ings	
Templates: New Template	Create Rename Delete Import Export Reset defaults	
Report builder Logo File name Page Header 8	footer Graphs	
Search report item	Edit Duplicate Remove Disable Move up Move down Clear all	
Title section	Title section	
User notes	Saved results during run	
Saved results during run	Testing results	
4 Testing results	Composite display	
Composite display	Channel status	
Channel status	Active windows	
▲ Active windows	Active tab	
Active signal window	Annotations and attachments	
Active tab	Run information	
All signal window	Run log	
Annotations and attachments	Test configuration	
4 Run information	Test parameters	
Run log	Input channels	
▲ Test configuration	Profile	
Test parameters	Run schedule	=
Input channels	Shaker limits	
Profile		
Run schedule	Shaker specs	
···· Shaker limits	Test check list	
Limit channels	Spider system setting	
	Channel calibration	
Shaker specs Test check list	Sensor list	
4 Spider system setting Channel calibration	Spider system config EDM software	
···· Channel calibration		
	License key	
Spider system config	Engineering unit settings	
4 EDM software	Software screenshot	
License key	Database settings	L
Engineering unit settings	Account permissions	
Software screenshot	Extensions	
Database settings	Video canture	_
	<u>Apply page settings to all templates</u> <u>Generate report</u> <u>Close</u>	

Add items to the template by grabbing report items on the left. Clicking certain items can allow users to add data from past runs/data files in the template. This means a report can be generated with data from all runs from the test.

Report Options		? ×
Custom templates System templates Report set	lings	
Templates: New Template	Create Rename Delete Import Export Reset defaults	
Report builder Logo File name Page Header 8		
	Edit Duplicate Remove Disable Move up Move down Clear all	
Search report item		
Title section User notes	Testing results Composite display	
Saved results during run	Report Run Information	×
Testing results Composite display	Run options	
	© Current run	
Active windows	Select run	
Active signal window	Format of saved results	
Active tab All signal window	Print saved results by time O Print saved results by item	
Annotations and attachments	Samples:	
4 Run information		
E. Run log	Time 1: active screen; saved plots; channel status; meas status, cursor values Time 2: active screen; saved plots; channel status; meas status, cursor values	
4 <u>Test configuration</u>	Time 3: active screen; saved plots; channel status; meas status, cursor values	
···· Test parameters	Time 4: active screen; saved plots; channel status; meas status, cursor values Time 5: active screen; saved plots; channel status; meas status, cursor values	
···· Input channels ····· Profile	Time 6: active screen; saved plots; channel status; meas status, cursor values	=
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Shaker specs		
Test check list		
4Spider system setting		
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Spider system config EDM software	Account permissions	
License key	Extensions	
Engineering unit settings	Video capture	
···· Software screenshot		
Database settinos	1	•
	Apply page settings to all templates	nerate report <u>C</u> lose

Automating Report Generation

Navigate to the **Test Configurations** menu under the control panel or click **Ctrl+T** > click **Event** actions > Add a user event > Enter event name > Click Ok > Add action > Create Report > Select Report Template > Ok

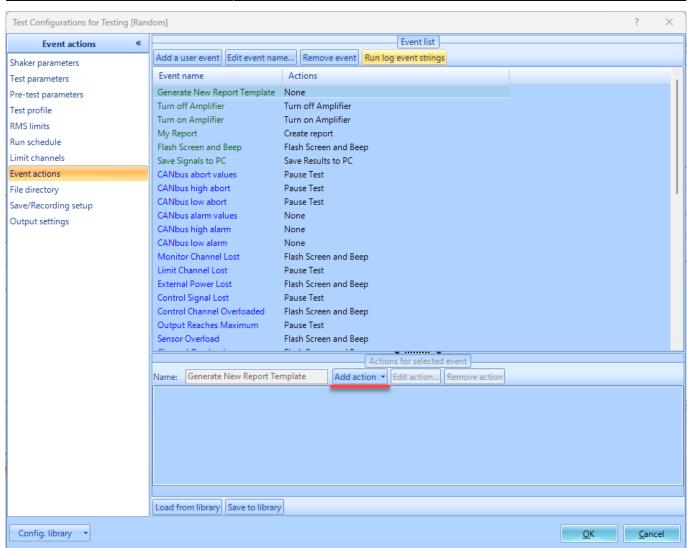
After event is generated, go to **Run schedule** > **add your newly generated event** After event is generated, go to Run schedule > add your newly generated event 2025/07/25 13:46

Generate Reports

Test Configurations for Testing [Rand	lom]	?	×
Event actions «	Event list		
		?	×
	Actions for selected event Name: Add action Add action Edit action Remove action		
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vcs:report



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