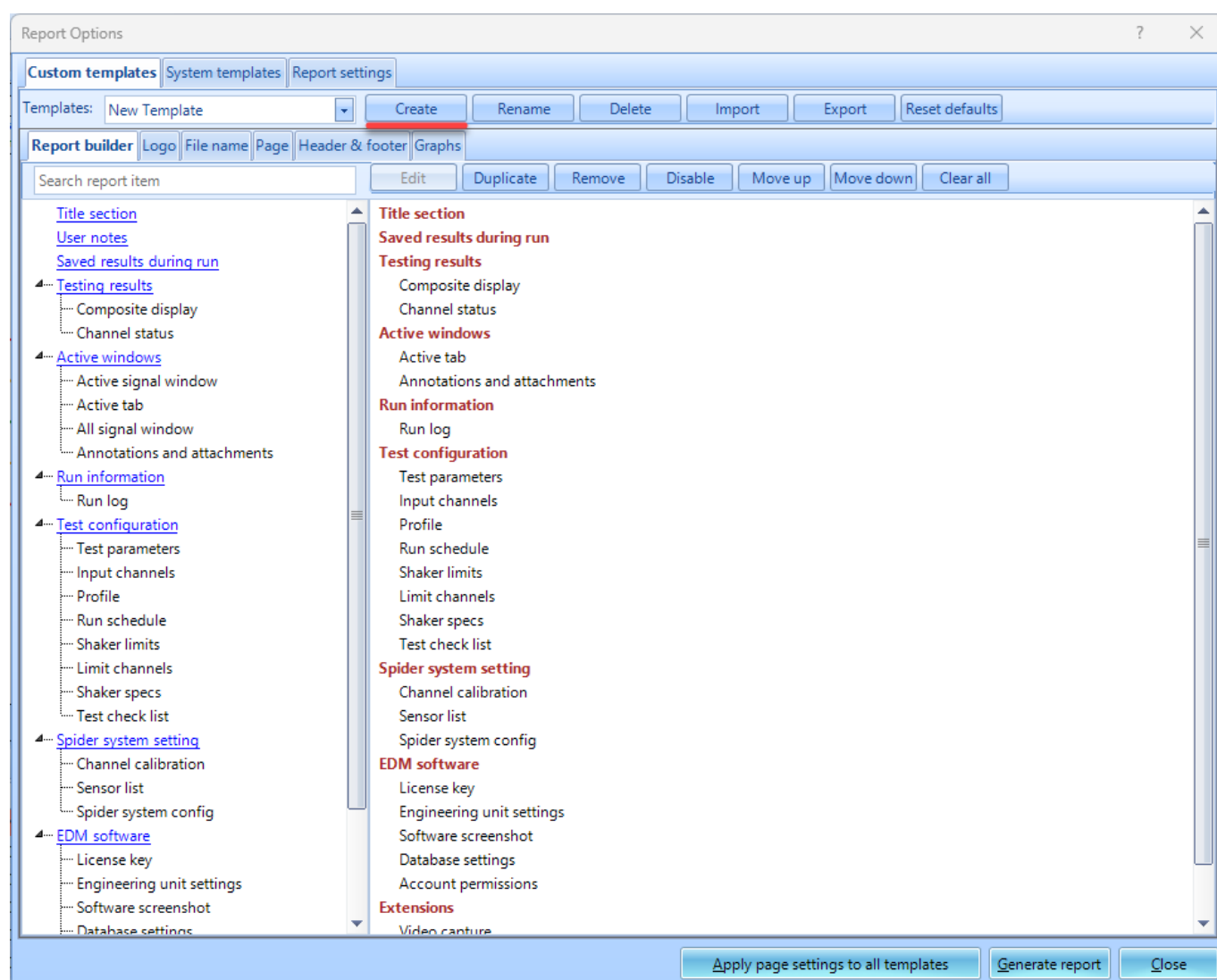


# Generate Reports

To first generate a report, an existing template needs to be set to choose what information will be included in the report. By default, the custom template *My Report* is created. The *My Report* cannot be renamed or deleted, but the items in the template can be edited. A user defined event is also automatically generated for creating a *My Report* report at the end of the run schedule.

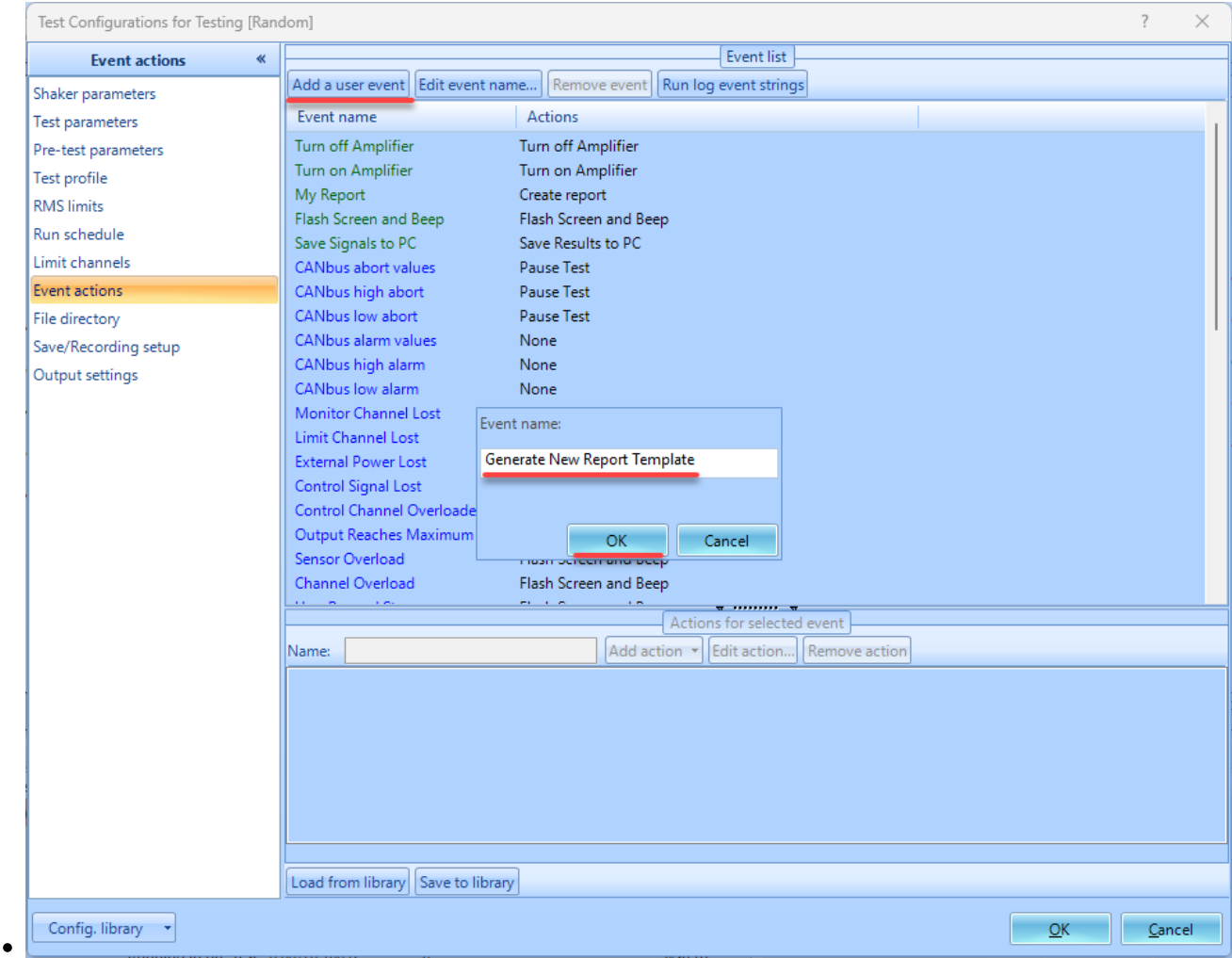
## Create a Template

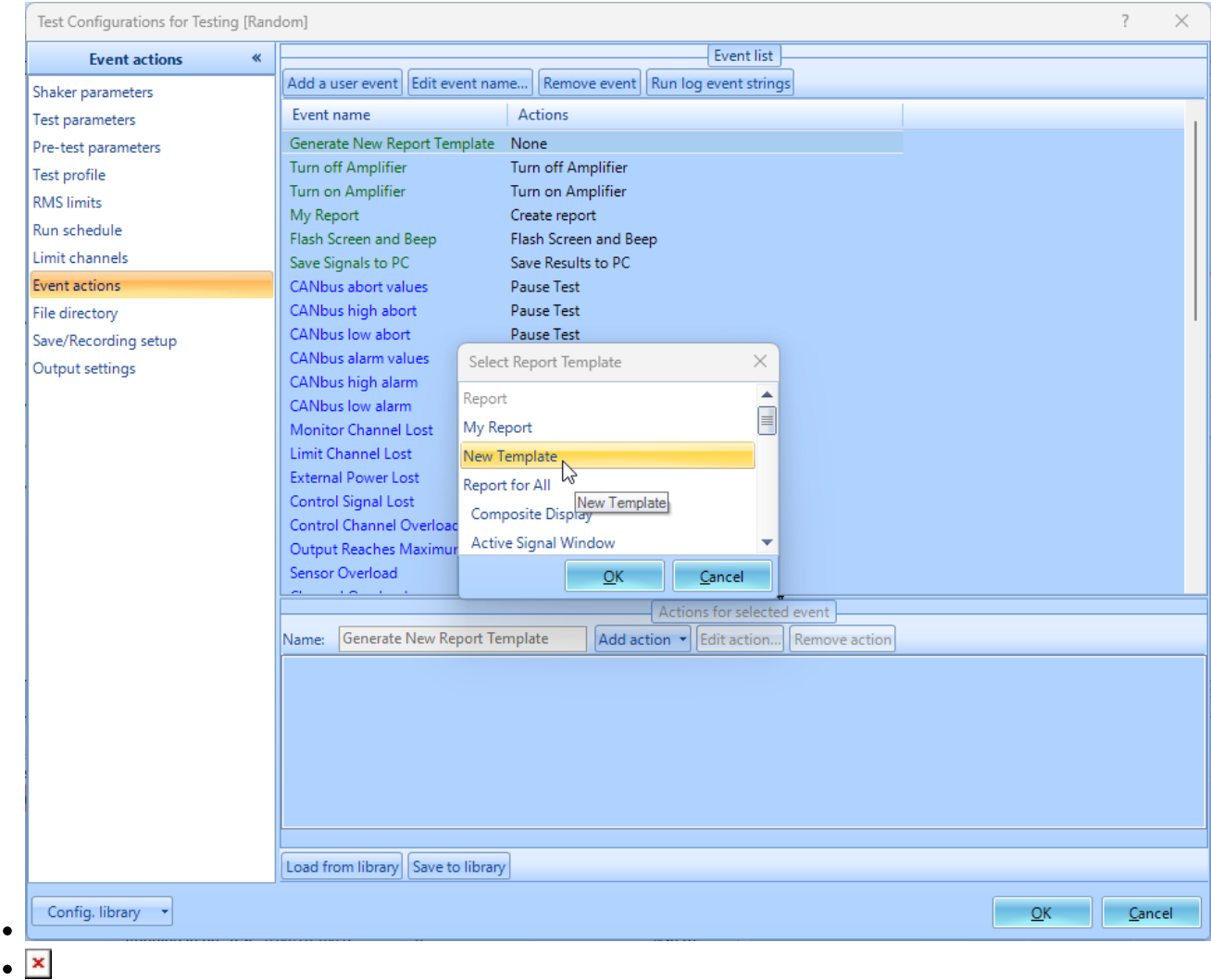
To view/edit items in the template, click **Report > Report Template**. To generate a new template, click **Create > Enter Template Name > click OK**.



Add items to the template by grabbing report items on the left. Clicking certain items can allow users to add data from past runs/data files in the template. This means a report can be generated with data from all runs from the test.







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<https://help.go-ci.com/> - **Crystal Instruments Help**

Permanent link:  
<https://help.go-ci.com/vcs:report?rev=1741288937>

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