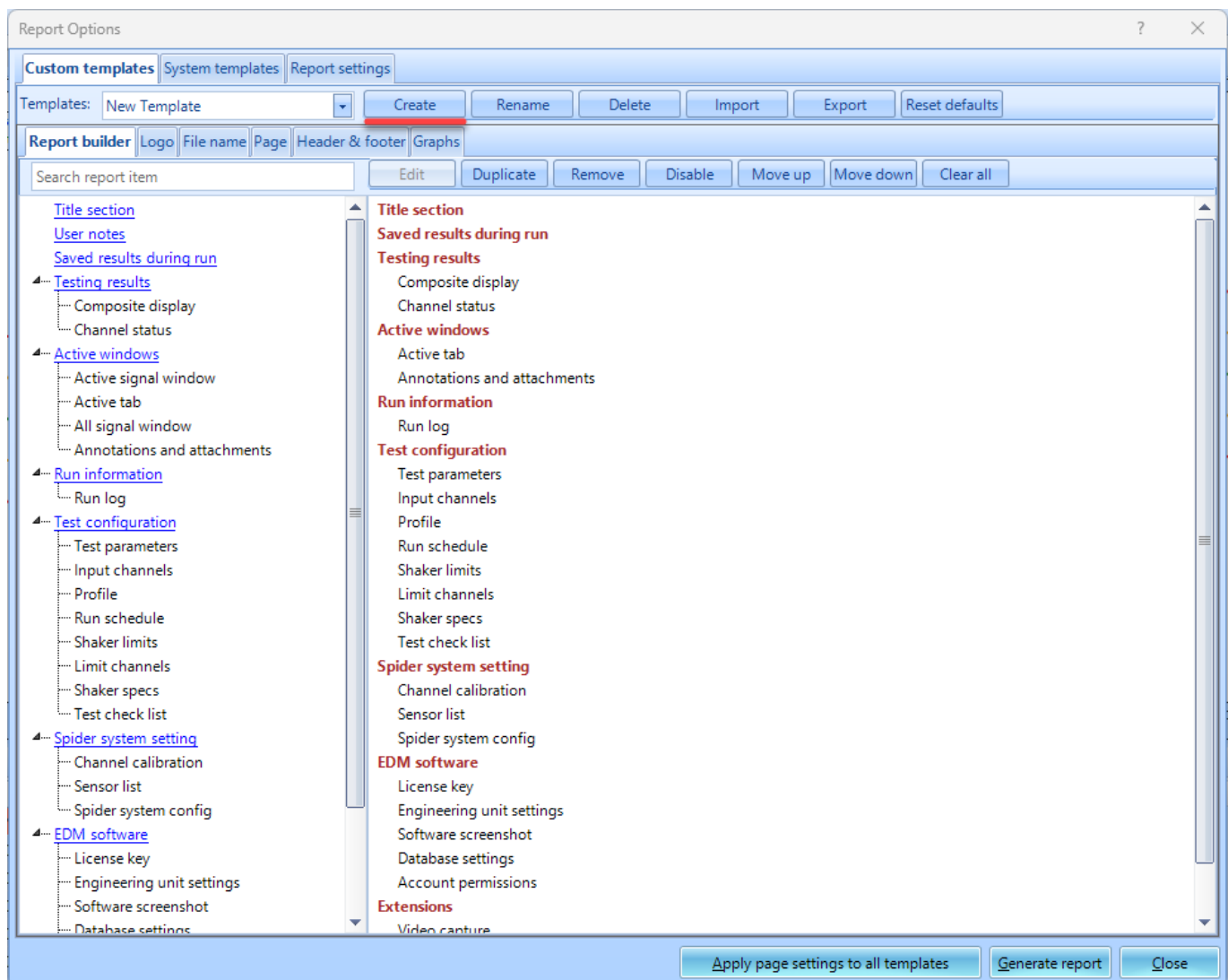


# Generate Reports

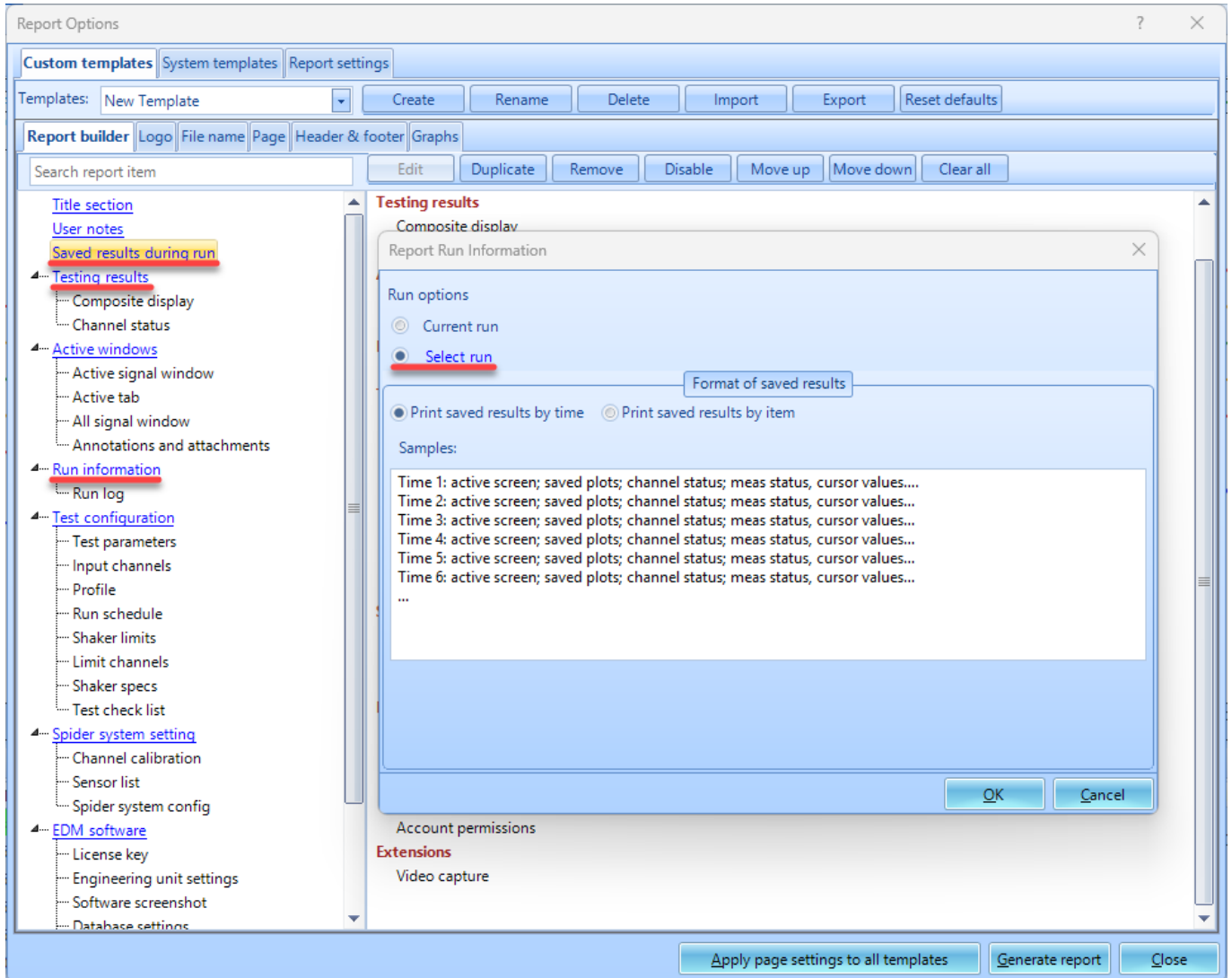
To first generate a report, an existing template needs to be set to choose what information will be included in the report. By default, the custom template *My Report* is created. The *My Report* cannot be renamed or deleted, but the items in the template can be edited. A user defined event is also automatically generated for creating a *My Report* report at the end of the run schedule.

## Create a Template

To view/edit items in the template, click **Report > Report Template**. To generate a new template, click **Create > Enter Template Name** > click **OK**.



Add items to the template by grabbing report items on the left. Clicking certain items can allow users to add data from past runs/data files in the template. This means a report can be generated with data from all runs from the test.



## Automating Report Generation

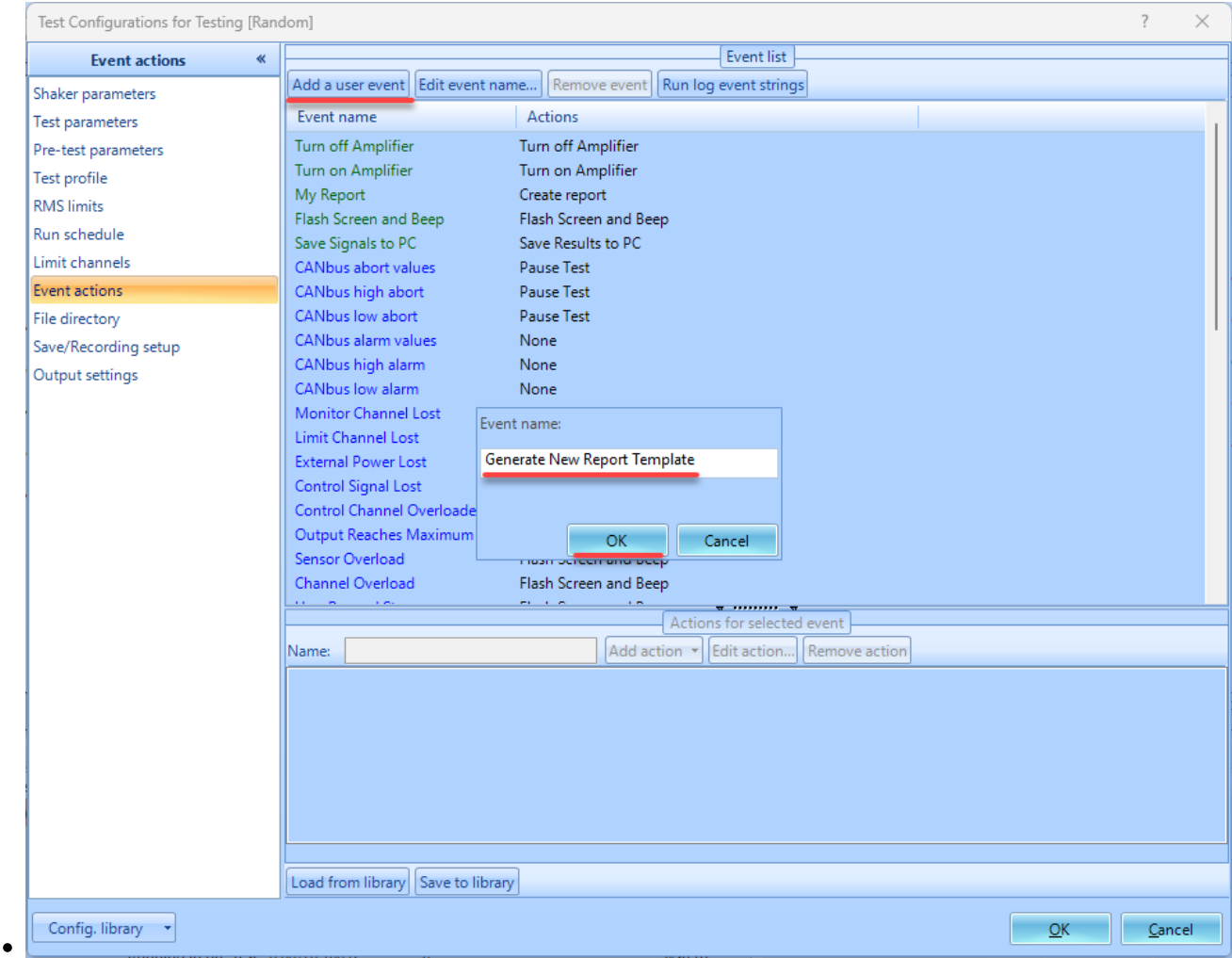
### Add My Report Template

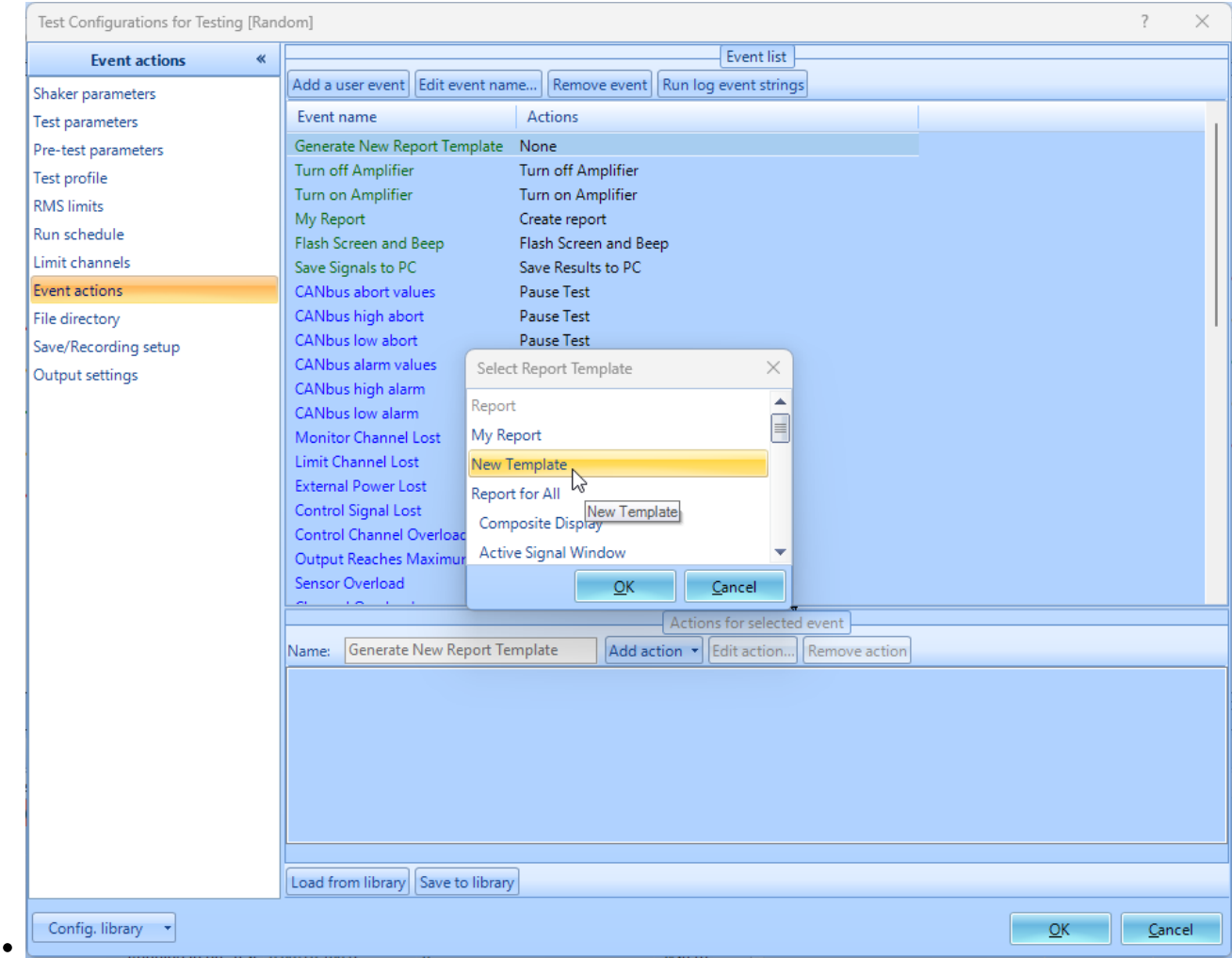
By default, the custom template My Report has a event action already created. The report can be added to the Run schedule by clicking the My Report user defined event.

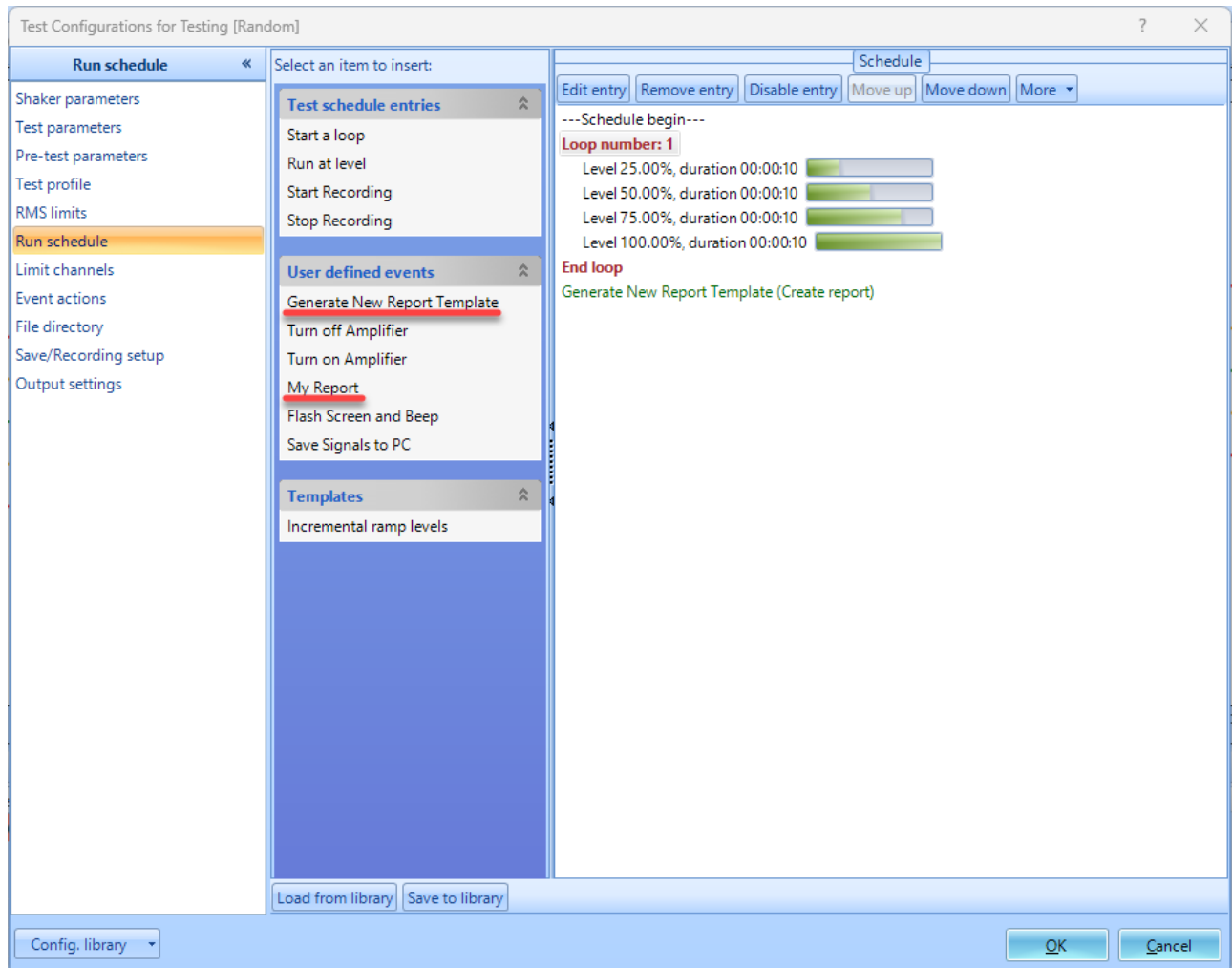
### Add Custom Template

To create your own event action from a newly created template, navigate to the Test Configurations menu under the control panel or click Ctrl+T > click Event actions > Add a user event > Enter event name > Click Ok > Add action > Create Report > Select Report Template > Ok

After a user event is generated, go to Run schedule > add your newly generated event







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